

Cuddeback School
Board of Trustees Meeting
February 13, 2019
300 Wilder Road, Carlotta, CA 95528
Meeting held in Healthy Start Building
Regular Session @ 6:30 PM

AGENDA

1.0 Call to Order

2.0 Approval of Agenda Order

3.0 Consent Agenda

- 3.1 Approval of Minutes
- 3.2 Approval of Warrants
- 3.3 Water Test Results

4.0 Community Comment

The public may address the Board on any matter pertaining to the school district that is not on the agenda. Unless otherwise determined by the Board, each person is limited to five (5) minutes. If a large number wish to speak on a specific item, the Board may limit total input to twenty-five (25) minutes on any item. There will be no Board discussion except to ask questions or refer the matter to staff, and no action will be taken unless item is listed on the agenda.

5.0 Community Comment Related to LCAP

The public may provide input and discussion pertaining to the Local Control Accountability Plan in effort to address State Priority 8 (Increase opportunities for parents and families to be involved in school decisions-making processes).

6.0 Information/Discussion/Possible Action Items

- 6.1 Information Item: Presentation by EXCEL S.P.A.C.E. Club
- 6.2 Information Item: Completion of Form 700
- 6.3 Possible Action Item: Consider Certification of Corrective Actions for 2017-2018 Audit Findings
- 6.4 Possible Action Item: Consider Approval of School Accountability Report Card for 2017-2018
- 6.5 Possible Action Item: Consider Proposals for Roof Repair Project
- 6.6 Possible Action Item: Consider Approval of Low Performing Student Block Grant Plan
- 6.7 Possible Action Item: Consider Approval of Comprehensive School Safety Plan

7.0 Superintendent's Report

8.0 Board Reports

9.0 Adjourn

Upcoming Meeting Dates:

- March 13
- April 10
- May 8

Cuddeback School
Board of Trustees Meeting
January 9, 2019
300 Wilder Road, Carlotta, CA 95528
Meeting held in Healthy Start Building
Regular Session @ 6:30 PM

AGENDA

1.0 Call to Order

Present at the meeting were Harry Dibble, Leonard Ward, Erik Bess, Blaine Sigler, Cori Borges, and Chelsie Orr. Jake Morss and Todd Calvo were absent.

Mr. Dibble call the Board Meeting to order at 6:30 PM.

2.0 Approval of Agenda Order

Mr. Bess made a motion to approve the Agenda Order. Mr. Ward seconded the motion and it carried with two absent.

3.0 Consent Agenda

3.1 Approval of Minutes

3.2 Approval of Warrants

3.3 Water Test Results

Mr. Bess made a motion to approve the Consent Agenda. Mr. Ward seconded the motion and it carried with two absent.

4.0 Community Comment

Mrs. Borges commented on how wonderful our Holiday program was. The attendance was tremendous, with half the River Lodge being standing room only. The support we receive from Cuddeback families is truly amazing and greatly appreciated.

5.0 Community Comment Related to LCAP

No comment reported.

6.0 Information/Discussion/Possible Action Items

6.1 Information Item: 4th Quarter Williams Uniform Complaint Report
Cuddeback has never received a complaint.

6.2 Information/Discussion: Prop 39 Solar Project Update

Our solar team was here over Christmas vacation. They intended on our solar project to be up and running, but unfortunately the installation of the breaker was halted when the team realized the breaker wasn't the correct one. The correct breaker has since been ordered and is on its way. Once the breaker is installed we will have our final inspection. We hope to be officially up and running very soon.

6.3 Information/Discussion: CDE Safety Legislation Update

With January's new safety mandates, Cuddeback will be reviewing our current safety plan and implementing the new regulations in accordance with the law. The Board will be discussing the new CDE Safety Legislation further at the February Board Meeting.

7.0 Superintendent's Report

On January 24th three members of The Board will be attending a workshop at HCOE regarding the Brown Act.

6th-8th grade boys played their first basketball game last night against Loleta. They were victorious, beating the opposing team 64-14. Mr. Sigler recognized Kim Edge for the fantastic job she is doing coaching.

Rotary was out this week to give personalized dictionaries to Mr. Orr's 3rd grade class.

8.0 Board Reports

Harry would like to thank the fire department, our community, Cuddeback faculty, 4H and everyone else you volunteered their time and money to make our Holiday festivities, including the food and clothes drive, for the Carlotta community successful and memorable.

9.0 Adjourn

The Board Meeting adjourned at 7:15 PM.

Upcoming Meeting Dates:

February 13

March 13

April 10

Respectfully Submitted,

Chelsie Orr
District Secretary

Board of Trustees Meeting 02/13/2019

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REF.
NUMBER  VENDOR NAME                DESCRIPTION                AMOUNT
=====
PV-190426 APPLE INC.                COMPUTER                $2,537.05
      P.O. 846095
      DALLAS, TX 75284-6095
      ** TOTAL PAYMENT AMOUNT:      $2,537.05

PV-190424 DECKER EQUIPMENT          DOOR SUPPLIES          $35.40
      P.O. BOX 176
      215 S SHERMAN ST
      VASSAR, MI 48768

PV-190425 DECKER EQUIPMENT          DOOR SUPPLIES          $848.21
      P.O. BOX 176
      215 S SHERMAN ST
      VASSAR, MI 48768
      ** TOTAL PAYMENT AMOUNT:      $883.61

PV-190430 DIBBLE, LANI              GROCERY OUTLET         $9.54
      P O BOX 326
      CARLOTTA, CA 95528

PV-190431 DIBBLE, LANI              GROCERY OUTLET         $9.75
      P O BOX 326
      CARLOTTA, CA 95528

PV-190432 DIBBLE, LANI              TJ MAXX                 $72.66
      P O BOX 326
      CARLOTTA, CA 95528

PV-190433 DIBBLE, LANI              TJ MAXX                 $123.65
      P O BOX 326
      CARLOTTA, CA 95528
      ** TOTAL PAYMENT AMOUNT:      $215.60

PV-190428 DILLINGHAM, TERRI          MILEAGE                 $318.83
      ** TOTAL PAYMENT AMOUNT:      $318.83

PV-190434 JENSEN, RONDA             MILEAGE                 $362.43
      P.O.BOX 646
      SCOTIA, CA 95565
      ** TOTAL PAYMENT AMOUNT:      $362.43

PV-190427 PRESENCE LEARNING INC.     SPED SERVICES          $166.00
      DEPT LA 24306
      PASADENA, CA 91185-4306
      ** TOTAL PAYMENT AMOUNT:      $166.00
    
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Board of Trustees Meeting 02/13/2019

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REF.
NUMBER  VENDOR NAME                DESCRIPTION                AMOUNT
=====
PV-190423 RECOLOGY EEL RIVER          GARBAGE                    $516.91
          PO BOX 266
          FORTUNA, CA 95540
          ** TOTAL PAYMENT AMOUNT:    $516.91

PV-190435 SCRAP HUMBOLDT            FIELD TRIP                  $100.00
          101 H ST
          D
          ARCATA, CA 95521-6695
          ** TOTAL PAYMENT AMOUNT:    $100.00

PV-190436 STATE OF CALIFORNIA        SDI                         $749.01
          EMPLOYMENT DEVELOPMENT DEPT
          P O BOX 989071
          WEST SACRAMENTO, CA 95798-90

PV-190437 STATE OF CALIFORNIA        SUI                         $114.54
          EMPLOYMENT DEVELOPMENT DEPT
          P O BOX 2482
          SACRAMENTO, CA 95812-2482
          ** TOTAL PAYMENT AMOUNT:    $863.55

          **** BATCH TOTAL AMOUNT:    $5,963.98
    
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Board of Trustees Meeting 02/13/2019

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REF.
NUMBER  VENDOR NAME                DESCRIPTION                AMOUNT
=====
PV-190438 U.S. BANK                MEDICAL SUPPLIES                $14.98
        P.O.BOX 790408
        ST.LOUIS, MO 63179-0408

PV-190440 U.S. BANK                BASKETBALL PIZZA                $178.56
        P.O.BOX 790408
        ST.LOUIS, MO 63179-0408

PV-190441 U.S. BANK                HEALTHY START CLOTHING DR        $58.96
        P.O.BOX 790408
        ST.LOUIS, MO 63179-0408

PV-190442 U.S. BANK                HEALTHY START CLOTHING DR        $38.80
        P.O.BOX 790408
        ST.LOUIS, MO 63179-0408

PV-190443 U.S. BANK                HEALTHY START CLOTHING DR        $17.94
        P.O.BOX 790408
        ST.LOUIS, MO 63179-0408

PV-190444 U.S. BANK                HEALTHY START CLOTHING DR        $281.59
        P.O.BOX 790408
        ST.LOUIS, MO 63179-0408

PV-190445 U.S. BANK                FIRE PERMIT                      $40.00
        P.O.BOX 790408
        ST.LOUIS, MO 63179-0408

PV-190446 U.S. BANK                BERNA MATH CONFERENCE            $259.00
        P.O.BOX 790408
        ST.LOUIS, MO 63179-0408

PV-190447 U.S. BANK                OFFICE SUPPLIES                  $54.04
        P.O.BOX 790408
        ST.LOUIS, MO 63179-0408

PV-190448 U.S. BANK                OFFICE SUPPLIES                  $107.29
        P.O.BOX 790408
        ST.LOUIS, MO 63179-0408

PV-190449 U.S. BANK                CANDY CANE FOR HOLIDAY PR        $21.49
        P.O.BOX 790408
        ST.LOUIS, MO 63179-0408

PV-190450 U.S. BANK                EXTRAORDINARY STUDENT LUN        $47.78
        P.O.BOX 790408
        ST.LOUIS, MO 63179-0408

PV-190451 U.S. BANK                KITCHEN SUPPLIES                $52.36
    
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Board of Trustees Meeting 02/13/2019

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REF.
NUMBER  VENDOR NAME                DESCRIPTION                AMOUNT
=====
    P.O.BOX 790408
    ST.LOUIS, MO 63179-0408

PV-190452 U.S. BANK                KITCHEN SUPPLIES                $49.73
    P.O.BOX 790408
    ST.LOUIS, MO 63179-0408

PV-190453 U.S. BANK                KITCHEN SUPPLIES                $58.96
    P.O.BOX 790408
    ST.LOUIS, MO 63179-0408

PV-190454 U.S. BANK                KITCHEN SUPPLIES                $42.13
    P.O.BOX 790408
    ST.LOUIS, MO 63179-0408

PV-190455 U.S. BANK                KITCHEN SUPPLIES                $33.93
    P.O.BOX 790408
    ST.LOUIS, MO 63179-0408

PV-190456 U.S. BANK                KITCHEN SUPPLIES                $50.40
    P.O.BOX 790408
    ST.LOUIS, MO 63179-0408

PV-190457 U.S. BANK                KITCHEN SUPPLIES                $20.20
    P.O.BOX 790408
    ST.LOUIS, MO 63179-0408

PV-190458 U.S. BANK                KITCHEN SUPPLIES                $30.35
    P.O.BOX 790408
    ST.LOUIS, MO 63179-0408

PV-190459 U.S. BANK                KITCHEN SUPPLIES                $10.00
    P.O.BOX 790408
    ST.LOUIS, MO 63179-0408

PV-190460 U.S. BANK                KITCHEN SUPPLIES                $36.19
    P.O.BOX 790408
    ST.LOUIS, MO 63179-0408

PV-190461 U.S. BANK                KITCHEN SUPPLIES                $50.37
    P.O.BOX 790408
    ST.LOUIS, MO 63179-0408

** TOTAL PAYMENT AMOUNT:                $1,555.05

**** BATCH TOTAL AMOUNT:                $1,555.05
    
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Board of Trustees Meeting 02/13/2019

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REF.
NUMBER  VENDOR NAME                DESCRIPTION                AMOUNT
=====
PV-190479 A T & T CALNET 3          PHONE                      $149.80
        P.O.BOX 9011
        CAROL STREAM, IL 60197-9011
        ** TOTAL PAYMENT AMOUNT:    $149.80

PV-190476 CITY OF FORTUNA WATER TESTING WATER TESTING              $75.00
        P.O. BOX 545
        FORTUNA, CA 95540
        ** TOTAL PAYMENT AMOUNT:    $75.00

PV-190483 CRYSTAL CREAMERY           DAIRY                      $170.57
        DEPT 33369
        P.O. BOX 44000
        SAN FRANCISCO, CA 94144-3369

PV-190484 CRYSTAL CREAMERY           DAIRY                      $138.68
        DEPT 33369
        P.O. BOX 44000
        SAN FRANCISCO, CA 94144-3369

PV-190485 CRYSTAL CREAMERY           DAIRY                      $168.45
        DEPT 33369
        P.O. BOX 44000
        SAN FRANCISCO, CA 94144-3369
        ** TOTAL PAYMENT AMOUNT:    $477.70

PV-190463 CRYSTAL SPRINGS BOTTLED WATER EQUIPMENT RENTAL          $14.00
        PO BOX 3786
        EUREKA, CA 95502

PV-190464 CRYSTAL SPRINGS BOTTLED WATER WATER DELIVERY           $32.00
        PO BOX 3786
        EUREKA, CA 95502
        ** TOTAL PAYMENT AMOUNT:    $46.00

PV-190486 FORTUNA ACE HARDWARE           MAINTENANCE                $11.90
        140 SOUTH FORTUNA BLVD
        FORTUNA, CA 95540

PV-190487 FORTUNA ACE HARDWARE           MAINTENANCE                $20.78
        140 SOUTH FORTUNA BLVD
        FORTUNA, CA 95540

PV-190488 FORTUNA ACE HARDWARE           MAINTENANCE                $225.59
        140 SOUTH FORTUNA BLVD
        FORTUNA, CA 95540

PV-190489 FORTUNA ACE HARDWARE           MAINTENANCE                $10.84
        140 SOUTH FORTUNA BLVD

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Board of Trustees Meeting 02/13/2019

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REF.
NUMBER  VENDOR NAME                DESCRIPTION                AMOUNT
=====
    FORTUNA, CA  95540

PV-190490 FORTUNA ACE HARDWARE          MAINTENANCE                $8.21
    140 SOUTH FORTUNA BLVD
    FORTUNA, CA  95540
    ** TOTAL PAYMENT AMOUNT:          $277.32

PV-190491 MCGRATH FIVE INC            CAFETERIA                  $44.88
    1085 SOUTH FORTUNA BLVD
    FORTUNA, CA  95540

PV-190492 MCGRATH FIVE INC            CAFETERIA                  $19.93
    1085 SOUTH FORTUNA BLVD
    FORTUNA, CA  95540

PV-190493 MCGRATH FIVE INC            CAFETERIA                  $21.10
    1085 SOUTH FORTUNA BLVD
    FORTUNA, CA  95540

PV-190494 MCGRATH FIVE INC            CAFETERIA                  $15.49
    1085 SOUTH FORTUNA BLVD
    FORTUNA, CA  95540

PV-190495 MCGRATH FIVE INC            CAFETERIA                  $34.05
    1085 SOUTH FORTUNA BLVD
    FORTUNA, CA  95540
    ** TOTAL PAYMENT AMOUNT:          $135.45

PV-190472 MISSION LINEN & UNIFORM SERVI LINEN SERVICE          $111.59
    1401 SUMMER STREET
    EUREKA, CA  95501

PV-190473 MISSION LINEN & UNIFORM SERVI LINEN SERVICE          $111.59
    1401 SUMMER STREET
    EUREKA, CA  95501
    ** TOTAL PAYMENT AMOUNT:          $223.18

PV-190467 P G & E                    ELECTRIC                    $233.87
    BOX 997300
    SACRAMENTO, CA  95899-7300

PV-190468 P G & E                    ELECTRIC                    $1,812.19
    BOX 997300
    SACRAMENTO, CA  95899-7300
    ** TOTAL PAYMENT AMOUNT:          $2,046.06
    
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Board of Trustees Meeting 02/13/2019

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REF.
NUMBER  VENDOR NAME                DESCRIPTION                AMOUNT
=====
PV-190480 PITNEY BOWES                LATE FEE                $32.00
          P.O. BOX 856460
          LOUISVILLE, KY 40285-6460
          ** TOTAL PAYMENT AMOUNT:                $32.00

PV-190501 PRESENCE LEARNING INC.        SLP SERVICES            $76.09
          DEPT LA 24306
          PASADENA, CA 91185-4306
          ** TOTAL PAYMENT AMOUNT:                $76.09

PV-190477 REDI-RENTS                  EQUIPMENT RENTAL        $420.98
          124 N. MAIN STREET
          FORTUNA, CA 95540
          ** TOTAL PAYMENT AMOUNT:                $420.98

PV-190474 RENNEN                      GAS                      $57.82
          P O BOX 4868
          EUREKA, CA 95502

PV-190475 RENNEN                      DIESEL                   $209.92
          P O BOX 4868
          EUREKA, CA 95502
          ** TOTAL PAYMENT AMOUNT:                $267.74

PV-190478 RIVER LODGE CONFERENCE CENTER HOLIDAY PROGRAM $432.00
          1800 RIVERWALK DRIVE
          FORTUNA, CA 95540
          ** TOTAL PAYMENT AMOUNT:                $432.00

PV-190482 ROCKET ROOTER                BATHROOM MAIN LINE CLEANI $320.00
          PO BOX 6277
          EUREKA, CA 95502-6277
          ** TOTAL PAYMENT AMOUNT:                $320.00

PV-190462 SUDDENLINK                  INTERNET                 $88.29
          P.O.BOX 660365
          DALLAS, TX 75266-0365
          ** TOTAL PAYMENT AMOUNT:                $88.29

PV-190481 SWRCB ACCOUNTING OFFICE        WATER SYSTEM FEE        $456.00
          DRINKING WATER PROGRAM FEES
          P O BOX 1888
          SACRAMENTO, CA 95812-1888
          ** TOTAL PAYMENT AMOUNT:                $456.00
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Board of Trustees Meeting 02/13/2019

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REF.
NUMBER  VENDOR NAME                DESCRIPTION                AMOUNT
=====
PV-190496 SYSCO FOOD SERVICES        CAFETERIA                $751.52
          7062 PACIFIC AVENUE
          PLEASANT GROVE, CA 95668

PV-190497 SYSCO FOOD SERVICES        CAFETERIA                $190.47
          7062 PACIFIC AVENUE
          PLEASANT GROVE, CA 95668

PV-190498 SYSCO FOOD SERVICES        CAFETERIA                $889.58
          7062 PACIFIC AVENUE
          PLEASANT GROVE, CA 95668

PV-190499 SYSCO FOOD SERVICES        CAFETERIA                $32.01
          7062 PACIFIC AVENUE
          PLEASANT GROVE, CA 95668
          ** TOTAL PAYMENT AMOUNT:      $1,863.58

PV-190465 VERIZON WIRELESS            PHONE                    $48.42
          P.O.BOX 660108
          DALLAS, TX 75266-0108
          ** TOTAL PAYMENT AMOUNT:      $48.42

PV-190469 WCP SOLUTIONS                CUSTODIAL SUPPLIES      $628.72
          P.O. BOX 84145
          SEATTLE, WA 98124-5445

PV-190470 WCP SOLUTIONS                CUSTODIAL SUPPLIES      $386.55
          P.O. BOX 84145
          SEATTLE, WA 98124-5445

PV-190471 WCP SOLUTIONS                CUSTODIAL SUPPLIES      $93.74
          P.O. BOX 84145
          SEATTLE, WA 98124-5445
          ** TOTAL PAYMENT AMOUNT:      $1,109.01

PV-190466 WYCKOFF PLUMBING            PLUMBING SUPPLIES       $37.52
          2065 MAIN ST
          FORTUNA, CA 95540
          ** TOTAL PAYMENT AMOUNT:      $37.52

          **** BATCH TOTAL AMOUNT:      $8,582.14
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Board of Trustees Meeting 02/13/2019

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REF.
NUMBER  VENDOR NAME                DESCRIPTION                AMOUNT
=====
PV-190502 CDW GOVERNMENT            TONER                    $912.68
          75 REMITTANCE DR. SUITE 1515
          CHICAGO, IL 60675-1515

PV-190503 CDW GOVERNMENT            TONER                    $390.29
          75 REMITTANCE DR. SUITE 1515
          CHICAGO, IL 60675-1515
          ** TOTAL PAYMENT AMOUNT:      $1,302.97

PV-190507 DEPARTMENT OF JUSTICE    FINGERPRINTING          $64.00
          ACCOUNTING OFFICE
          CASHIERING UNIT
          P.O. BOX 944255
          SACRAMENTO, CA 94244-2550
          ** TOTAL PAYMENT AMOUNT:      $64.00

PV-190511 FENTON CONSTRUCTION SERVICES    SOLAR                    $735.00
          4627 11TH STREET
          FIELDBROOK, CA 95519
          ** TOTAL PAYMENT AMOUNT:      $735.00

PV-190505 INFINITY COMMUNICATIONS INC ERATE CONSULTING        $500.00
          PO BOX 999
          BAKERSFIELD, CA 93302
          ** TOTAL PAYMENT AMOUNT:      $500.00

PV-190504 RECOLOGY EEL RIVER          TRASH SERVICE            $509.27
          PO BOX 266
          FORTUNA, CA 95540
          ** TOTAL PAYMENT AMOUNT:      $509.27

PV-190506 RESTIF CLEANING SERVICE    CLEANING                 $4,605.00
          COOPERATIVE INC.
          5131 ERICSON WAY
          ARCATA, CA 95521
          ** TOTAL PAYMENT AMOUNT:      $4,605.00

PV-190508 SYSCO FOOD SERVICES        CAFETERIA                $471.16
          7062 PACIFIC AVENUE
          PLEASANT GROVE, CA 95668

PV-190509 SYSCO FOOD SERVICES        CAFETERIA                $280.36
          7062 PACIFIC AVENUE
          PLEASANT GROVE, CA 95668
          ** TOTAL PAYMENT AMOUNT:      $751.52
    
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Board of Trustees Meeting 02/13/2019

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REF.
NUMBER  VENDOR NAME          DESCRIPTION          AMOUNT
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**** BATCH TOTAL AMOUNT: \$8,467.76

TOTAL NUMBER OF PAYMENTS: 37 **** GRAND TOTAL AMOUNT: \$24,568.93

The above Payable transactions have been issued in accordance with the District's policies and procedures. It is recommended that the Board of Trustees approve them.

Authorized Agent

January 10, 2019

Cuddeback School
Attn: Blaine Sigler
P.O. Box 7
Carlotta, CA 95528
(707) 768-3372
PWS# 1200681

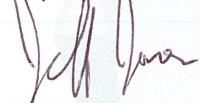
ELAP #1378
Exp. February 2019

SAMPLE IDENTIFICATION

Presence-Absence (P/A) Coliform Test, Standard Methods 22nd Ed. 9223 B

TEST	DATE	LAB ID	SAMPLE LOCATION	SAMPLE AMT.	Total coliform	E. coli
P/A - Coliform	1/8/2019	9606	Office Kitchen	100 ml	Absent	Absent

Report Certified By



Jeff Jones
Laboratory Director

City Hall
(707) 725-7600
Fax (707) 725-7610
621 11th Street

Police Department
(707) 725-7550
Fax (707) 725-7574
621 11th Street

Parks and Recreation
(707) 725-7620
Fax (707) 725-7576
5 Park Street

Public Works
(707) 725-7650
Fax (707) 725-7651
180 Dinsmore Drive

Board Agenda Backup Information

Date: 2-13-19

Agenda Item #: 6.1

Agenda Topic: *Presentation by EXCEL S.P.A.C.E. Club*

Background Information and/or Statement of Need:

EXCEL Director, Ronda Jensen, would like to report on the status, accomplishments, and direction of the SPACE Club as part of the After School Program (ASES).

Superintendent's Recommendation:

Information only.

Financial Impact:

None

Board Agenda Backup

Date: 2-13-19

Agenda Item #: 6.2

Agenda Topic: *Completion of Form 700*

Background Information and/or Statement of Need:

The Political Reform Act requires most state and local government officials and employees to publicly disclose their personal assets and income. They also must disqualify themselves from participating in decisions that may affect their personal economic interests. The Fair Political Practices Commission (FPPC) is the state agency responsible for issuing the attached Statement of Economic Interests (Form 700) and for interpreting the law's provisions.

In other words, each trustee must complete this form each year as a legal requirement of serving on the board.

Superintendent's Recommendation:

Sign the Form 700 and I will forward them to the Elections Office.

Financial Impact

None

Deadline

Annual Form 700s are due to the Office of Elections **on or before April 2, 2019** (the next business day following the April 1st deadline). Late statements are subject to a \$10 per day late fine. **Note:** The Fair Political Practices Commission (FPPC) is increasing its efforts to penalize non-filers.

Required Form

Each year the FPPC issues a required form for reporting. Our office is only authorized to accept the 2018/2019 official form for reporting year 2018. Filers using the wrong form will be required to refile their Form 700 on the correct form. A courtesy one-page Form 700 template and 2018/2019 Statement of Economic Interests Form 700 Packet are attached; however, an electronic copies can be obtained at <http://www.fppc.ca.gov/Form700.html>.

Annual Reporting Period

The annual reporting period is January 1 – December 31, 2018. Filers who filed an assuming or leaving office Form 700 between October 1 – December 31, 2018, are not required to file an annual Form 700.

Completing the Form 700

The Form 700 includes five sections: (1) Office, (2) Jurisdiction, (3) Type of Statement, (4) Schedule Summary, and (5) Verification. All five sections must be fully and correctly completed. Attached please find a Frequently Asked Questions reference guide to help guide you through the Form 700 packet. **Note:** If a section is incomplete or incorrect, the filer must file an amendment.

If you have questions or if you would like me to review your Form 700 for accuracy before its filed, please feel free to contact me at 707-445-7481 or ljackson@co.humboldt.ca.us.

Additional state resources and materials are available online at the FPPC website: <http://www.fppc.ca.gov/Form700.html>.

Filing the Form 700

An original, signed Form 700 must be filed with the Office of Elections **on or before April 2, 2019**. Unsigned, incomplete, and incorrect Form 700s will require an amendment. Form 700s can be mailed or hand-delivered to the Office of Elections.

Humboldt County Office of Elections
Attention: Lucinda Jackson
2426 6th Street
Eureka, CA 95501

If you would like me to review your Form 700 for accuracy before it's filed, please scan and email the form(s) to ljackson@co.humboldt.ca.us.

Roster of Public Officials

Whenever there are changes to a district board, a Roster of Public Officials must be filed with the Office of Elections. Common changes include resignation or appointment of board members, meeting schedule, contact information, and officeholders. A courtesy Roster template is attached; however, an electronic copy can be requested at ljackson@co.humboldt.ca.us.

Amendments

Unsigned, incomplete and incorrect Form 700s will require an Amendment Form 700 be filed. Revised Form 700s will not be accepted. A courtesy Amendment template is attached; however, an electronic copy can be obtained at <http://www.fppc.ca.gov/Form700.html>.

Attachments

Attachment 1: 2018/2019 Form 700 Template

Attachment 2: 2018/2019 Statement of Economic Interests Form 700 Packet

Attachment 3: 2018/2019 Amendment Form 700 Template

Attachment 4: Roster of Public Officials Template

COVER PAGE

A PUBLIC DOCUMENT

Please type or print in ink.

NAME OF FILER (LAST) (FIRST) (MIDDLE)
Bess Erik

1. Office, Agency, or Court

Agency Name (Do not use acronyms)
Cuddeback Union School District
Division, Board, Department, District, if applicable Board of Trustees
Your Position Board Member

If filing for multiple positions, list below or on an attachment. (Do not use acronyms)

Agency: Position:

2. Jurisdiction of Office (Check at least one box)

- State Judge or Court Commissioner (Statewide Jurisdiction)
Multi-County County of
City of Other Cuddeback Union School District

3. Type of Statement (Check at least one box)

- Annual: The period covered is January 1, 2018, through December 31, 2018.
Leaving Office: Date Left
Assuming Office: Date assumed
Candidate: Date of Election

4. Schedule Summary (must complete) Total number of pages including this cover page:
Schedules attached
Schedule A-1 - Investments - schedule attached
Schedule A-2 - Investments - schedule attached
Schedule B - Real Property - schedule attached
Schedule C - Income, Loans, & Business Positions - schedule attached
Schedule D - Income - Gifts - schedule attached
Schedule E - Income - Gifts - Travel Payments - schedule attached
None - No reportable interests on any schedule

5. Verification

MAILING ADDRESS STREET CITY STATE ZIP CODE
Carlotta CA 95528
DAYTIME TELEPHONE NUMBER EMAIL ADDRESS

I have used all reasonable diligence in preparing this statement. I have reviewed this statement and to the best of my knowledge the information contained herein and in any attached schedules is true and complete. I acknowledge this is a public document.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date Signed Signature

COVER PAGE

A PUBLIC DOCUMENT

Please type or print in ink.

NAME OF FILER (LAST) (FIRST) (MIDDLE)
Calvo Todd

1. Office, Agency, or Court

Agency Name (Do not use acronyms)
Cuddeback Union School District
Division, Board, Department, District, if applicable Board of Trustees
Your Position Board Member

► If filing for multiple positions, list below or on an attachment. (Do not use acronyms)

Agency: _____ Position: _____

2. Jurisdiction of Office (Check at least one box)

- State Judge or Court Commissioner (Statewide Jurisdiction)
- Multi-County _____ County of _____
- City of _____ Other Cuddeback Union School District

3. Type of Statement (Check at least one box)

- Annual: The period covered is January 1, 2018, through December 31, 2018. Leaving Office: Date Left ____/____/____ (Check one circle.)
- or- The period covered is ____/____/____, through ____/____/____. The period covered is January 1, 2018, through the date of leaving office.
- Assuming Office: Date assumed ____/____/____. The period covered is ____/____/____, through the date of leaving office.
- Candidate: Date of Election _____ and office sought, if different than Part 1: _____

4. Schedule Summary (must complete) ► Total number of pages including this cover page: _____

Schedules attached

- Schedule A-1 - Investments – schedule attached Schedule C - Income, Loans, & Business Positions – schedule attached
- Schedule A-2 - Investments – schedule attached Schedule D - Income – Gifts – schedule attached
- Schedule B - Real Property – schedule attached Schedule E - Income – Gifts – Travel Payments – schedule attached

-or- None - No reportable interests on any schedule

5. Verification

MAILING ADDRESS STREET CITY STATE ZIP CODE
(Business or Agency Address Recommended - Public Document)
Carlotta CA 95528
DAYTIME TELEPHONE NUMBER EMAIL ADDRESS
()

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I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date Signed _____ Signature _____
(month, day, year) (File the originally signed paper statement with your filing official.)

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A PUBLIC DOCUMENT

Please type or print in ink.

NAME OF FILER (LAST)	(FIRST)	(MIDDLE)
Dibble	Harry	

1. Office, Agency, or Court

Agency Name (Do not use acronyms)

Cuddeback Union School District

Division, Board, Department, District, if applicable

Board of Trustees

Your Position

Board Member

► If filing for multiple positions, list below or on an attachment. (Do not use acronyms)

Agency: _____ Position: _____

2. Jurisdiction of Office (Check at least one box)

- | | |
|---|--|
| <input type="checkbox"/> State | <input type="checkbox"/> Judge or Court Commissioner (Statewide Jurisdiction) |
| <input type="checkbox"/> Multi-County _____ | <input type="checkbox"/> County of _____ |
| <input type="checkbox"/> City of _____ | <input checked="" type="checkbox"/> Other <u>Cuddeback Union School District</u> |

3. Type of Statement (Check at least one box)

- | | |
|---|---|
| <input checked="" type="checkbox"/> Annual: The period covered is January 1, 2018, through December 31, 2018. | <input type="checkbox"/> Leaving Office: Date Left ____/____/_____
(Check one circle.) |
| -or-
The period covered is ____/____/_____, through December 31, 2018. | <input type="checkbox"/> The period covered is January 1, 2018, through the date of leaving office. |
| <input type="checkbox"/> Assuming Office: Date assumed ____/____/_____
and office sought, if different than Part 1: _____ | <input type="checkbox"/> The period covered is ____/____/_____, through the date of leaving office. |
| <input type="checkbox"/> Candidate: Date of Election _____ and office sought, if different than Part 1: _____ | |

4. Schedule Summary (must complete) ► Total number of pages including this cover page: _____

Schedules attached

- | | |
|--|--|
| <input type="checkbox"/> Schedule A-1 - Investments – schedule attached | <input type="checkbox"/> Schedule C - Income, Loans, & Business Positions – schedule attached |
| <input type="checkbox"/> Schedule A-2 - Investments – schedule attached | <input type="checkbox"/> Schedule D - Income – Gifts – schedule attached |
| <input type="checkbox"/> Schedule B - Real Property – schedule attached | <input type="checkbox"/> Schedule E - Income – Gifts – Travel Payments – schedule attached |

-or- **None - No reportable interests on any schedule**

5. Verification

MAILING ADDRESS <i>(Business or Agency Address Recommended - Public Document)</i>	STREET	CITY	STATE	ZIP CODE
		Carlotta	CA	95528
DAYTIME TELEPHONE NUMBER ()	EMAIL ADDRESS			

I have used all reasonable diligence in preparing this statement. I have reviewed this statement and to the best of my knowledge the information contained herein and in any attached schedules is true and complete. I acknowledge this is a public document.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date Signed _____ Signature _____
(month, day, year) *(File the originally signed paper statement with your filing official.)*

COVER PAGE

A PUBLIC DOCUMENT

Please type or print in ink.

NAME OF FILER (LAST) (FIRST) (MIDDLE)
Morss Jacob

1. Office, Agency, or Court

Agency Name (Do not use acronyms)
Cuddeback Union School District
Division, Board, Department, District, if applicable Board of Trustees
Your Position Board Member

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Carlotta CA 95528
DAYTIME TELEPHONE NUMBER EMAIL ADDRESS

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Date Signed Signature

(month, day, year)

(File the originally signed paper statement with your filing official.)

COVER PAGE

A PUBLIC DOCUMENT

Please type or print in ink.

NAME OF FILER (LAST) (FIRST) (MIDDLE)
Ward Leonard, Jr.

1. Office, Agency, or Court

Agency Name (Do not use acronyms)
Cuddeback Union School District
Division, Board, Department, District, if applicable Board of Trustees
Your Position Board Member

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Date Signed Signature

(month, day, year)

(File the originally signed paper statement with your filing official.)

Board Agenda Backup Information

Date: 2-13-19

Agenda Item #: 6.3

Agenda Topic: *Certification of Corrective Actions for 2017-2018 Audit Findings*

Background Information and/or Statement of Need:

Districts are required by ed code to undergo review by COE for the district audit findings to determine that an acceptable plan of correction has been implemented. The corrective actions plan must be approved by the governing board and submitted to the COE and CDE.

Superintendent's Recommendation:

Please approve and certify this plan of corrective actions for the 2017-2018 audit findings.

Financial Impact:

Corrective actions have no material financial impact.

DISTRICT'S CORRECTIVE ACTION PLAN

For The Year Ended June 30, 2018

Section I – Financial Statement Findings

2018-001: ATTENDANCE (CODE 10000)

Name of contact person: Blaine Sigler

Corrective Action: The District will file (filed on 12/6/18) an amended P-2 Attendance Report with the CDE to accurately represent the P-2 ADA which reflects a decrease of 0.15 ADA.

The District will also ensure that all attendance adjustments and corrections affecting the related attendance period are conducted and entered prior to final calculations, printing, and reporting to the CDE to eliminate such errors and discrepancies in future reports.

It is significant to note that the District discovered a technical conversion system error within the Student Information System program last spring. The District, at direction of SIS program data technicians, did manually correct student attendance data within the program prior to P-2 reporting. The reported P-2 ADA data represented the best information available to the District at that time.

Proposed Completion Date: 12/31/18

Certification

County: Humboldt

Fiscal Year: 2017-18

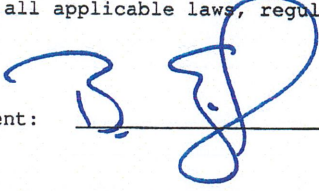
District: Cuddeback Union Elementary

P-2

CDS CODE 12 62737

Attendance School District

I hereby certify that, to the best of my knowledge, all data have been compiled and reported in accordance with all applicable laws, regulations and instructions.

School District Superintendent: 

Date: 12/6/18

County Superintendent of Schools: _____

Date: _____

Any inquiries concerning this report should be directed to:

CONTACT NAME

BLAINE SIGLER

PHONE

707.768.3372

FAX

707.768.3211

E-mail

bsigler@cuddebackschool.org

* AMENDED 12/6/18 per Corrective Actions

Attendance School District

County: Humboldt

District: Cuddeback Union Elementary

CDS CODE 12 62737

Fiscal Year: 2017-18

P-2

Certificate Number: F8647250

	TK/K-3	Grades 4-6	Grades 7-8	Grades 9-12	Total
Regular ADA (includes Opportunity Classes, Home and Hospital, Special Day Class, and Continuation Education)	71.22 71.15	41.61 41.55	22.08 22.06	0.00	134.91 134.76
Extended Year Special Education [EC 56345 (b) (3)] A-2 (Divisor 175)	0.00	0.00	0.00	0.00	0.00
Special Education - Nonpublic, Nonsectarian Schools [EC 56366 (a) (7)] and/or Nonpublic, Nonsectarian Schools - Licensed Children's Institutions	0.00	0.00	0.00	0.00	0.00
Extended Year Special Education - Nonpublic, Nonsectarian Schools [EC 56366 (a) (7)] and/or Nonpublic, Nonsectarian Schools - Licensed Children's Institutions (Divisor 175)	0.00	0.00	0.00	0.00	0.00
Community Day School [EC 48660] (Divisor 70/135/180)	0.00	0.00	0.00	0.00	0.00
ADA Totals (Sum of A-1 through A-5)	A-6 71.22 71.15	A-6 41.61 41.55	A-6 22.08 22.06	0.00	134.91 134.76
Other	B-1 0.00	0.00	0.00	0.00	0.00
Full-Time Traditional Independent Study ADA, pursuant to EC 51747, included in Section A or in the Attendance Supplement School District, Attendance Basic Aid Choice/Court-Ordered Voluntary Pupil Transfer, and Attendance Basic Aid Open Enrollment entry screens	B-2 0.00	0.00	0.00	0.00	0.00
Full-Time Traditional Independent Study ADA not eligible for general funding, pursuant to EC 51745.6, and not included in Section A or in the Attendance Supplement School District, Attendance Basic Aid Choice/Court-Ordered Voluntary Pupil Transfer, and Attendance Basic Aid Open Enrollment entry screens	0.00	0.00	0.00	0.00	0.00

California Department of Education

Principal Apportionment Data Collection Software - Corrections

2017-17.00

Board Agenda Backup

Date: 2-13-19

Agenda Item #: 6.4

Agenda Topic:

Approval of School Accountability Report Card for 2017-2018

Background Information and/or Statement of Need:

We contract each year with an outside vendor, School Innovations & Achievement, to produce our SARC. This report uses information from CDE, CALPADS, and our district. We are required by law to produce and publish the SARC annually.

Most of the data in this report is from last year, that's how it works. I will send this document electronically to you. There will also be a printed copy at the meeting. Once the current SARC is approved it will be uploaded to our district website.

Superintendent's Recommendation:

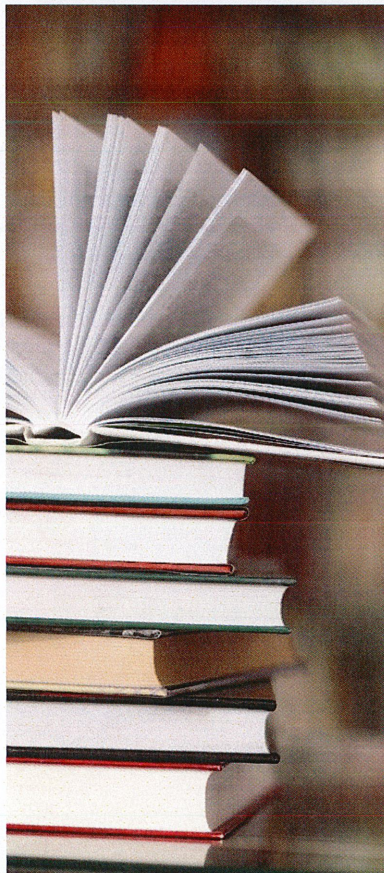
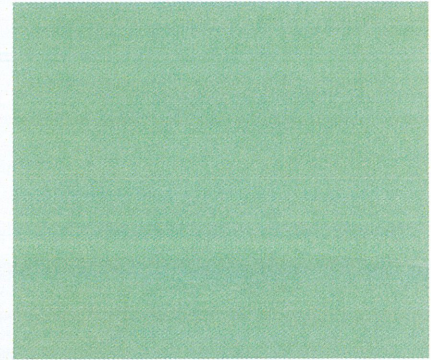
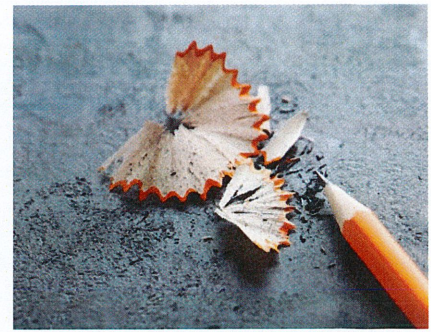
Please approve this report.

Financial Impact

None

SARC

2017-18 School Accountability
Report Card
Published in 2018-19



Cuddeback Elementary School

Grades TK-8
CDS Code 12-62737-6007728

Blaine Sigler
Superintendent/Principal
bsigler@cuddebackschool.org

300 Wilder Road
Carlotta, CA 95528
(707) 768-3372

www.humboldt.k12.ca.us/cuddeback_sd

Cuddeback Union Elementary School District

300 Wilder Road Carlotta, CA 95528 ▪ (707) 768-3372 ▪ www.humboldt.k12.ca.us/cuddeback_sd

Principal's Message

We know that we are not the biggest, but our goal is to be one of the best!

Cuddeback Elementary School is a small, rural school nestled among the trees and mountains in Carlotta. Children riding the bus to school pass through ancient redwood forests and alongside fertile pastureland. Cuddeback has been delivering quality education to area children at the current location since 1958. We currently serve approximately 140 students in K-8. It is the only school in the Cuddeback Union School District. While many of our families still make their living from the natural resources of the Van Duzen watershed area, many others make the short commute to businesses located in nearby Fortuna and Eureka. Cuddeback School has a long history of providing an outstanding and complete education in all facets of a child's life: academic, social, physical, and emotional.

Our small, rural setting provides a beautiful, nonthreatening location for our school. Students are free to concentrate on the task of learning in this peaceful, supportive environment. To complement the setting, our caring and encouraging staff is considerate of all students and their unique abilities. A culture of respect and fairness for all is taught and cultivated in all classrooms and throughout all aspects of campus. We are proud that our students and staff are very accepting of new personalities, and the transition for new students is usually short and trouble-free. Our students take this responsibility to heart and demonstrate their commitment by participating in antibullying campaigns and peer mediation to resolve conflicts.

The highly qualified teaching staff is dedicated to providing a challenging and enriching curriculum to all students. Teaching practices encompass many different modalities in order to reach all types of student learning. Cuddeback is focused on delivering an education to students embodying the new California State Standards. Teachers are knowledgeable and aware of the changing demands that the new global marketplace and technology-rich future places on students, and they are preparing students to meet those demands. Our academic programs develop lifelong learners, well-practiced in collaboration and problem solving. Facilitating the development of these life skills for students is a primary focus.

Our teachers utilize current technology in their instruction and make sure to get that technology into the student's hands. Cuddeback kids access digital resources and curriculum in various subjects. Students are able to connect technology with their education via tablets and desktop and mobile computer labs with high-speed internet access on a daily basis.

Cuddeback School operates its own preschool on-site serving 3 and 4 year olds. The preschool is California state-licensed, and all facilities are maintained in compliance with appropriate regulations. Many parents travel from outside of the district to have their child attend Cuddeback preschool. This preschool program allows for seamless integration into our kindergarten, as young children are already familiar with the overall facilities, culture and, hopefully, some familiar adult faces.

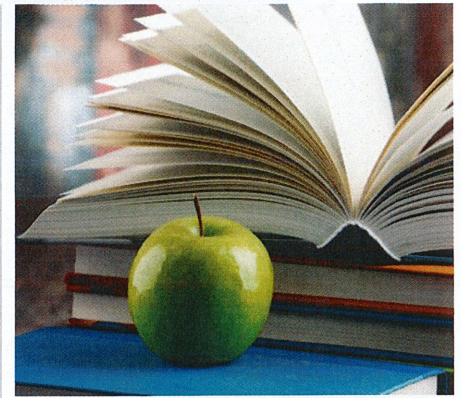
Another noteworthy program at Cuddeback School is our after-school program EXCEL. We offer this after-school extended learning program for students every day that incorporates academic learning, access to school materials, a healthy snack and an exercise/activity period. In addition to getting academic support, students study engaging, hands-on learning units in content areas such as science, nutrition, fine arts, foreign language, agriculture and computers. EXCEL offers various enrichment opportunities as well as regular field trips to area points of interest. EXCEL is very well attended, and parents find it to be a highly valuable resource.

We are very proud of our school culture at Cuddeback. Our students interact with respect for each other. We have fantastic parent involvement that creates a strong sense of school community and family atmosphere that children and adults alike appreciate. Our teaching staff is dedicated to delivering high-quality instruction and growing as professionals in their craft to continue to develop all facets of your child's education.

Cuddeback School – Where kids come first!

School Safety

Even though Cuddeback School is located in a quiet country setting, we are always prepared for an emergency or disaster. Cuddeback School has policies and plans in place to ensure the safety of our students, and these plans are reviewed and updated yearly. These plans cover emergencies such as fire, earthquakes, lockdowns and power outages and include policies regarding visitors to our campus. We have an excellent relationship with our local volunteer fire department and sheriff's office, and the departments are ready to respond to any type of emergency that may arise. Emergency drills are practiced at school on a regular basis. Administration, staff and students debrief following these drills to discuss and implement ways to make our procedures more effective and efficient. Updating and fine-tuning the school safety plan is an ongoing process that occurs regularly and as needed. The school safety plan was last reviewed, updated and discussed with the school faculty in August 2018.



School Accountability Report Card

In accordance with state and federal requirements, the School Accountability Report Card (SARC) is put forth annually by all public schools as a tool for parents and interested parties to stay informed of the school's progress, test scores and achievements.



Mission Statement

The board of trustees, staff and community collaboratively are committed to providing an effective instructional environment that promotes critical and independent thinking and nurtures the intellectual, emotional, social and physical needs of all students.

Board of Trustees

Todd Calvo

Harry Dibble

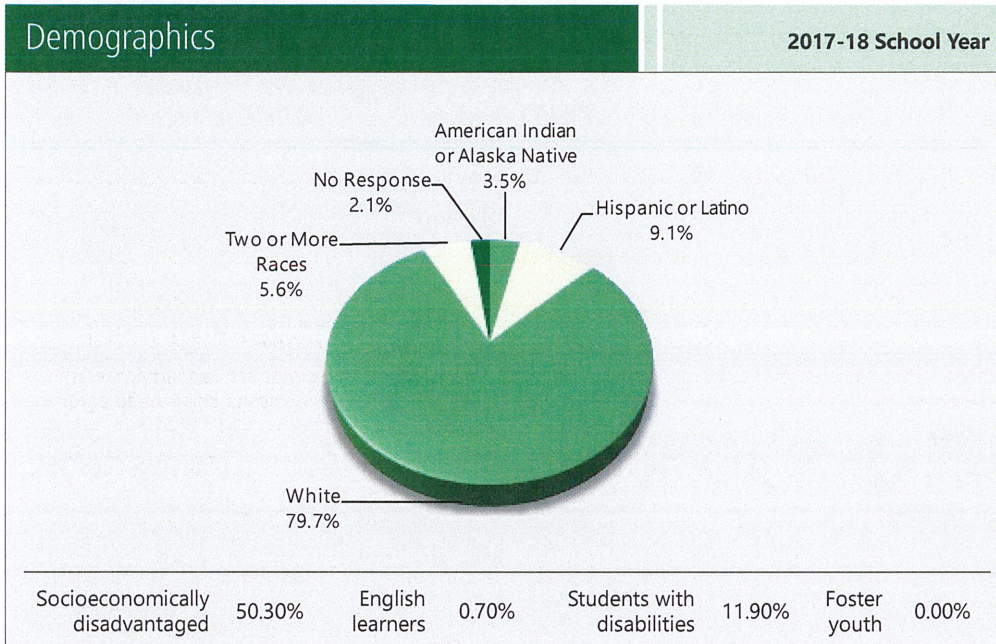
Ken Keating

Jacob Morss

Leonard Ward, Jr.

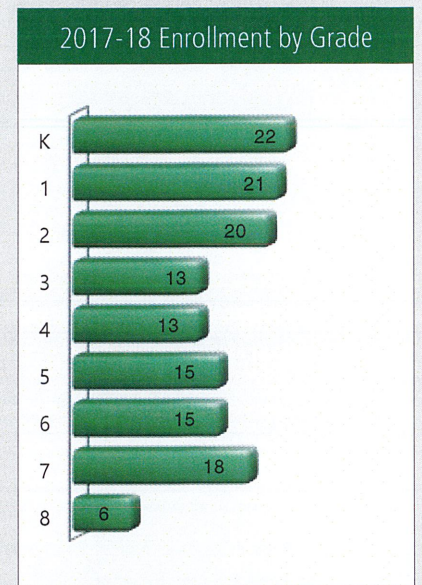
Enrollment by Student Group

The total enrollment at the school was 143 students for the 2017-18 school year. The pie chart displays the percentage of students enrolled in each group.



Enrollment by Grade

The bar graph displays the total number of students enrolled in each grade for the 2017-18 school year.



Parental Involvement

Cuddeback School realizes that parental and family involvement is an important factor in ensuring a successful educational experience for students. This connection between the school and home is key in developing and maintaining the close family-like relationships we have come to know in the Cuddeback community. Parents are welcomed and encouraged to take an active role in their child's education and in our school activities. There are many opportunities to get involved with your child's education at Cuddeback, whether you choose to participate in the classroom, in an extracurricular area or in some other leadership capacity.

We encourage parents to be a part of shaping and guiding our school's direction. There are opportunities to take part in District Board Meetings and Committees, or sit on a Parent and Stakeholder Advisory Group. Your input is very important, as realistically, Cuddeback is your school too.

Our largest area for parental involvement is with the Cuddeback Parent Teacher Organization (PTO). This dynamic group is definitely a "hands-on" experience. PTO organizes and runs many different programs and activities that directly benefit and provide funding for our students, teachers and school. Some of the fundraising activities PTO does throughout the year include:

- Back-to-school barbecue dinner
- Fall carnival and auction
- School dances
- Santa's workshop
- Leprechaun on the Lawn
- Pancake breakfasts
- Tacos 4 Technology

While many of these fundraisers have obvious benefits for students associated with the event, funds raised are used additionally to provide resources for teachers and the school in general. PTO donates funds to every classroom for teacher needs, such as technology and curriculum materials; it provides uniforms and other costs for athletics; and it sponsors socioeconomically disadvantaged students and families in time of need. Being a member of this active organization is a great way to be involved with the school while offering very necessary and appreciated support of our students.

It is common to see parent (and grandparent) volunteers at Cuddeback who enjoy focusing on classroom activities. Parents can volunteer in classrooms on a regularly scheduled basis or help with special projects and field trips as needed. Either way, teachers welcome the assistance, and students benefit from the extra attention. Parents interested in leadership, policy development and governance have been an essential part of curriculum committees, teacher and administrator recruitment panels, School Site Council, and serve as members of the school board. There really is something for everyone who wants to be an involved member of the Cuddeback School community.

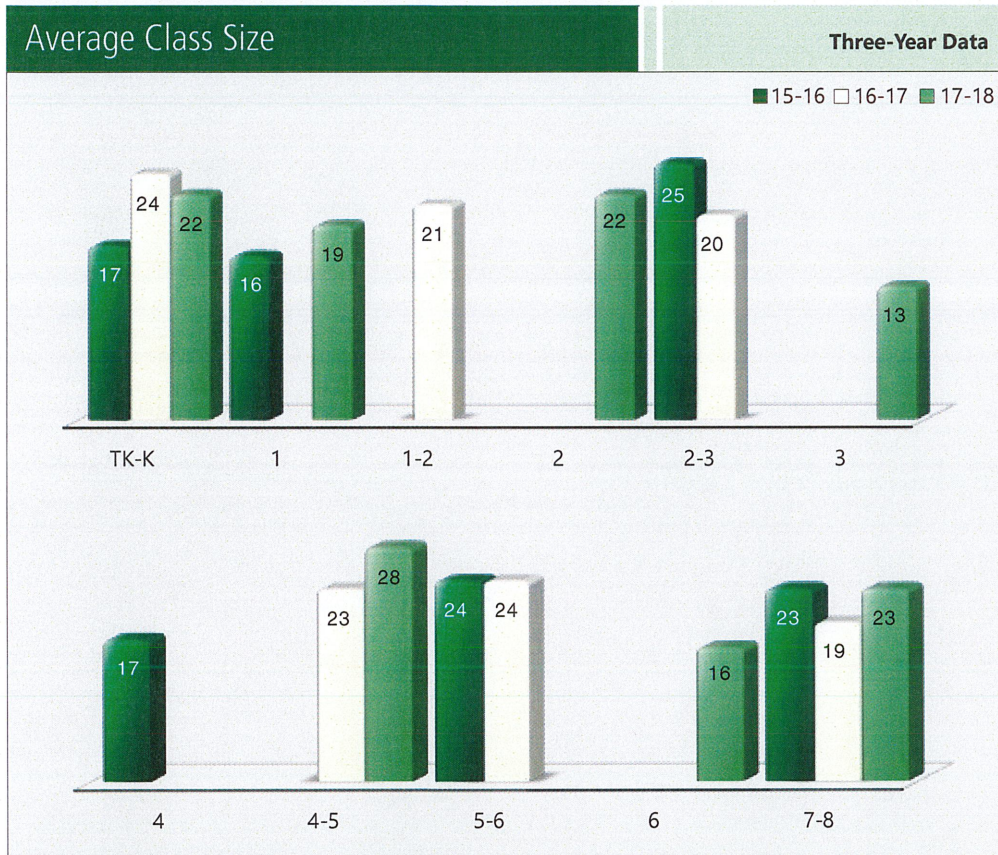
Suspensions and Expulsions

This table shows the school, district, and state suspension and expulsion rates for the most recent three-year period. Note: Students are only counted one time, regardless of the number of suspensions.

Suspension and Expulsion Rates			
Cuddeback ES			
	15-16	16-17	17-18
Suspension rates	2.3%	0.0%	0.0%
Expulsion rates	0.0%	0.0%	0.0%
Cuddeback Union ESD			
	15-16	16-17	17-18
Suspension rates	2.3%	0.0%	0.0%
Expulsion rates	0.0%	0.0%	0.0%
California			
	15-16	16-17	17-18
Suspension rates	3.7%	3.6%	3.5%
Expulsion rates	0.1%	0.1%	0.1%

Class Size Distribution

The bar graphs display the three-year data for average class size, and the table displays the three-year data for the number of classrooms by size. The number of classes indicates how many classrooms fall into each size category (a range of total students per classroom). At the secondary school level, this information is reported by subject area rather than grade level.



Grade	Three-Year Data								
	2015-16			2016-17			2017-18		
	Number of Students								
	1-20	21-32	33+	1-20	21-32	33+	1-20	21-32	33+
TK-K	1			1			1		
1	1						1		
1-2				1					
2								1	
2-3			1	1					
3							1		
4	1								
4-5				1				1	
5-6		1		1					
6							1		
7-8		1		1				1	

Parental Involvement

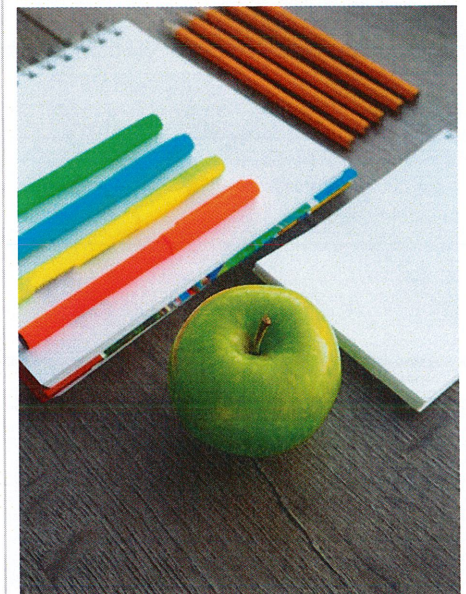
Continued from page 3

We believe that a key component of getting parents involved is keeping parents informed: We start the school year with a back-to-school night for families, teachers host parent conferences twice a year to discuss student progress and we are proud of our themed open house held each spring. We also make every effort to keep parents involved and informed when they are not on campus: Newsletters go home each month with important communication, such as calendar items; breakfast and lunch menus; and an array of information on various topics including student safety, state assessments, and available student programs. We utilize PowerSchool, our online student information system, for parents to stay abreast of student progress. Parents can use this secure site to access information on their student's overall grades, daily assignments, behavior and attendance. For any emergency or short-notice announcements, parents can expect to be contacted by our Blackboard Connect automated phone system with a personalized message from the principal.

And, of course, parents are welcome to call the school with any questions that arise, or stop by to talk with the principal in person.

Strong parental involvement is certainly more the norm than the exception at Cuddeback Elementary School. And whatever your comfort level or availability or expertise is, we are happy to have you as an important part of our Cuddeback School community!

For more information on how to become involved, contact PTO President Lindsy Reback or Superintendent Blaine Sigler at (707) 768-3372.



CAASPP Test Results for All Students: Science (grades 5, 8 and 10)

The 2016–17 and 2017–18 data are not available. The California Department of Education is developing a new science assessment based on the Next Generation Science Standards for California Public Schools (CA NGSS). The California Science Test (CAST) was pilot-tested in spring 2017 and field-tested in spring 2018. The CAST will be administered operationally during the 2018–19 school year. The CAA for Science was pilot-tested for two years (i.e., 2016–17 and 2017–18) and the CAA for Science will be field-tested in 2018–19.

Percentage of Students Scoring at Proficient or Advanced					Two-Year Data	
	Cuddeback ES		Cuddeback Union ESD		California	
Subject	16-17	17-18	16-17	17-18	16-17	17-18
Science	◇	◇	◇	◇	◇	◇

CAASPP Test Results for All Students: English Language Arts/Literacy and Mathematics (grades 3-8 and 11)

The table below shows the percentage of students meeting or exceeding the state standards in English language arts (ELA)/literacy and mathematics.

Percentage of Students Meeting or Exceeding State Standards					Two-Year Data	
	Cuddeback ES		Cuddeback Union ESD		California	
Subject	16-17	17-18	16-17	17-18	16-17	17-18
English language arts/literacy	43%	35%	43%	35%	48%	50%
Mathematics	35%	28%	35%	28%	37%	38%

California Physical Fitness Test

Each spring, all students in grades 5, 7 and 9 are required to participate in the California Physical Fitness Test (PFT). The Fitnessgram is the designated PFT for students in California public schools put forth by the State Board of Education. The PFT measures six key fitness areas:

1. Aerobic Capacity
2. Body Composition
3. Flexibility
4. Abdominal Strength and Endurance
5. Upper Body Strength and Endurance
6. Trunk Extensor Strength and Flexibility

Encouraging and assisting students in establishing lifelong habits of regular physical activity is the primary goal of the Fitnessgram. The table shows the percentage of students meeting the fitness standards of being in the "healthy fitness zone" for the most recent testing period. For more detailed information on the California PFT, please visit www.cde.ca.gov/ta/tg/pf.

California Physical Fitness Test		2017-18 School Year	
Percentage of Students Meeting Fitness Standards		Cuddeback ES	
		Grade 5	Grade 7
Four of six standards		28.6%	6.7%
Five of six standards		21.4%	33.3%
Six of six standards		35.7%	26.7%

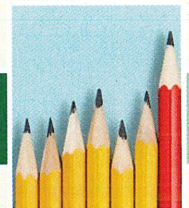
California Assessment of Student Performance and Progress (CAASPP)

For the 2017-18 school year, the CAASPP consists of several key components, including:

California Alternate Assessments (CAA) test includes both ELA/literacy and mathematics in grades 3-8 and 11. The CAA is given to those students with the most significant cognitive disabilities whose current individualized education program (IEP) designates an alternate assessment.

Smarter Balanced Assessments include ELA/literacy and mathematics in grades 3-8 and 11. Smarter Balanced Assessments are designed to measure student progress toward college and career readiness.

The assessments under CAASPP show how well students are doing in relation to the state-adopted content standards. On each of these assessments, student aggregate scores are reported as achievement standards. For more information on the CAASPP assessments, please visit www.cde.ca.gov/ta/tg/ca.



CAASPP by Student Group: English Language Arts/Literacy and Mathematics

The table on the following page displays the percentage of students that met or exceeded state standards in English language arts/literacy and mathematics for the school by student groups for grades 3-8.

The "percentage met or exceeded" is calculated by taking the total number of students who met or exceeded the standard on the Smarter Balanced Summative Assessment plus the total number of students who met the standard on the CAA divided by the total number of students who participated in both assessments.

Note: The number of students tested includes all students who participated in the test whether they received a score or not. However, the number of students tested is not the number that was used to calculate the achievement level percentages. The achievement level percentages are calculated using only students who received scores.

CAASPP Results by Student Group: English Language Arts and Mathematics (grades 3-8)

Percentage of Students Meeting or Exceeding State Standards

2017-18 School Year

English Language Arts

Group	Total Enrollment	Number Tested	Percentage Tested	Percentage Met or Exceeded
All students	79	78	98.73%	34.62%
Male	36	36	100.00%	27.78%
Female	43	42	97.67%	40.48%
Black or African-American	❖	❖	❖	❖
American Indian or Alaska Native	❖	❖	❖	❖
Asian	❖	❖	❖	❖
Filipino	❖	❖	❖	❖
Hispanic or Latino	❖	❖	❖	❖
Native Hawaiian or Pacific Islander	❖	❖	❖	❖
White	62	61	98.39%	32.79%
Two or more races	❖	❖	❖	❖
Socioeconomically disadvantaged	34	34	100.00%	26.47%
English learners	❖	❖	❖	❖
Students with disabilities	14	14	100.00%	21.43%
Students receiving Migrant Education services	❖	❖	❖	❖
Foster youth	❖	❖	❖	❖

Mathematics

Group	Total Enrollment	Number Tested	Percentage Tested	Percentage Met or Exceeded
All students	79	78	98.73%	28.21%
Male	36	36	100.00%	27.78%
Female	43	42	97.67%	28.57%
Black or African-American	❖	❖	❖	❖
American Indian or Alaska Native	❖	❖	❖	❖
Asian	❖	❖	❖	❖
Filipino	❖	❖	❖	❖
Hispanic or Latino	❖	❖	❖	❖
Native Hawaiian or Pacific Islander	❖	❖	❖	❖
White	62	61	98.39%	26.23%
Two or more races	❖	❖	❖	❖
Socioeconomically disadvantaged	34	34	100.00%	20.59%
English learners	❖	❖	❖	❖
Students with disabilities	14	14	100.00%	14.29%
Students receiving Migrant Education services	❖	❖	❖	❖
Foster youth	❖	❖	❖	❖

❖ Scores are not shown when the number of students tested is 10 or fewer, either because the number of students tested in this category is too small for statistical accuracy or to protect student privacy.

Textbooks and Instructional Materials

Our newly adopted math and English language arts (ELA) programs are based on new California State Standards. While grades 3-8 use ELA materials from the state-approved list, our TK-2 grades use the Super Kids program from Zaner-Bloser publishing. This high-quality, highly effective curriculum was not on the CDE approved list of ELA materials. The district curriculum selection committee examined several state offerings and found this curriculum to be the most appropriate.

Textbooks for all subjects are available to students in each classroom. The District Board of Trustees conducted a public hearing in October 2018 to affirm the sufficiency of instructional materials and that each pupil, including English learners, have their own textbook to use in class and to take home.

All regular classes incorporate visual and performing arts in the regular classroom. In addition, we traditionally offer chorus and band classes when a qualified teacher is hired.



Textbooks and Instructional Materials List

2018-19 School Year

Subject	Textbook	Adopted
Reading/language arts	Zaner-Bloser, McGraw-Hill and EMC	2017
Mathematics	McGraw-Hill	2014
Science	Scott Foresman and Prentice Hall	2007
History/social science	Houghton Mifflin and Glencoe	2006

Quality of Textbooks

The following table outlines the criteria required for choosing textbooks and instructional materials.

Quality of Textbooks	2018-19 School Year
Criteria	Yes/No
Are the textbooks adopted from the most recent state-approved or local governing-board-approved list?	Yes
Are the textbooks consistent with the content and cycles of the curriculum frameworks adopted by the State Board of Education?	Yes
Do all students, including English learners, have access to their own textbooks and instructional materials to use in class and to take home?	Yes

Availability of Textbooks and Instructional Materials

The following lists the percentage of pupils who lack their own assigned textbooks and instructional materials.

Percentage of Students Lacking Materials by Subject	2018-19 School Year
Cuddeback ES	Percentage Lacking
Reading/language arts	0%
Mathematics	0%
Science	0%
History/social science	0%
Visual and performing arts	0%
Foreign language	0%
Health	0%

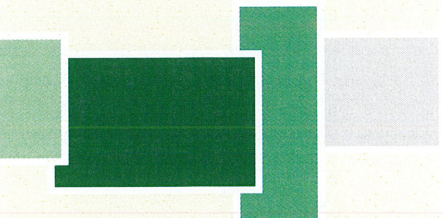
Currency of Textbooks

This table displays the date when the most recent hearing was held to adopt a resolution on the sufficiency of instructional materials.

Currency of Textbooks

2018-19 School Year

Data collection date	10/10/2018
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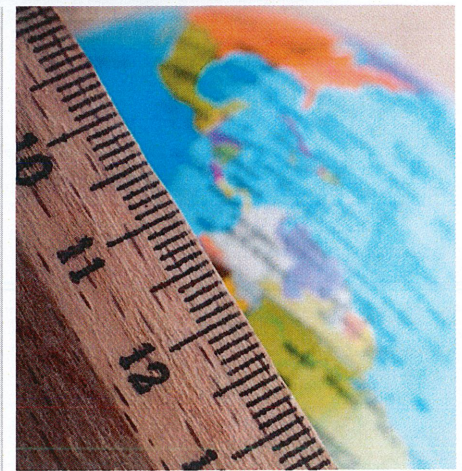
Public Internet Access

Internet access is available at public libraries and other locations that are publicly accessible (e.g., the California State Library). Access to the internet at libraries and public locations is generally provided on a first-come, first-served basis. Other use restrictions include the hours of operation, the length of time that a workstation may be used (depending on availability), the types of software programs available at a workstation, and the ability to print documents.

School Facility Good Repair Status

The table shows the results of the school's most recent inspection using the Facility Inspection Tool (FIT) or equivalent school form. This inspection determines the school facility's good repair status using ratings of good condition, fair condition or poor condition. The overall summary of facility conditions uses ratings of exemplary, good, fair or poor. At the time of this school facility inspection, no deficiencies were found.

School Facility Good Repair Status		2018-19 School Year
Items Inspected	Repair Status	
Systems: Gas leaks, sewer, mechanical systems (heating, ventilation and HVAC)	Good	
Interior: Interior surfaces (floors, ceilings, walls and window casings)	Good	
Cleanliness: Pest/vermin control, overall cleanliness	Good	
Electrical: Electrical systems	Good	
Restrooms/fountains: Restrooms, sinks and drinking fountains	Good	
Safety: Fire safety, emergency systems, hazardous materials	Good	
Structural: Structural condition, roofs	Good	
External: Windows/doors/gates/fences, playgrounds/school grounds	Good	
Overall summary of facility conditions	Exemplary	
Date of the most recent school site inspection	9/18/2018	
Date of the most recent completion of the inspection form	9/18/2018	



Types of Services Funded

These programs and supplemental educational services (SES) are provided at the school either through categorical funds or other sources that support and assist students:

- Gifted and Talented Education (GATE)
- Primary Intervention Program (PIP)
- Speech and Language
- Special Education
- Title I (Basic Grant)
- EXCEL (after-school program)
- Preschool
- Music program (choir, band)
- Title II (Teacher and Principal Training and Recruiting)
- Healthy Start Community Center
- Student Counseling Services

School Facilities

The Cuddeback Union Elementary School District facilities were completed in December 1958. The school building provides adequate space for students and the community. The school consists of nine classrooms, a multipurpose room, a Healthy Start building and a library media center. Our Healthy Start Community Center was refurbished and improved in summer 2017. Modernized, multileveled playground equipment was added in 2003, and newer equipment was added as recently as 2015. The equipment is regularly inspected and complies with the required playground safety regulations.

Each classroom has integrated technology with high-speed Wi-Fi access available. Students connect via one of our mobile laptop or iPad stations or with their own devices. In addition to our school's main library, age-appropriate libraries are in each classroom so students have daily access to grade-appropriate library books.

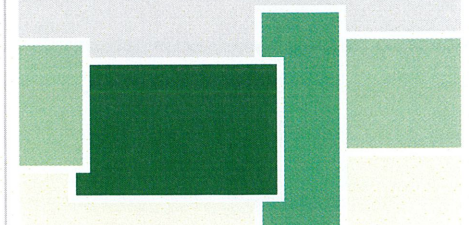
The District Governing Board ensures students have a clean and safe school. The entire facility is cleaned on a daily basis. School buildings, equipment and playground areas are monitored for safety and repair on a regularly scheduled basis.

Cuddeback School takes great pride in the condition of its facilities. Our environment is clean and very safe for our student body. All the facilities are in proper working order. The students are well supervised at all times, and Cuddeback goes above and beyond to ensure the safety of the children. We strongly believe a clean and safe facility has a direct impact on the attitude the students have toward their education.

All visitors are required to sign in when arriving on campus. The administrator, teachers and instructional assistants are assigned specific places on campus to monitor at all times when students are present. Radios are carried when adults are on duty.

We are in the process of utilizing California Clean Energy Jobs Act (Proposition 39) funding to deliver energy-efficient upgrades to our facilities. This is a five-year program that will bring improvements to the facility infrastructure and increase our ability to use energy more efficiently. We installed campuswide lighting upgrades in January 2017. All classrooms have new energy-efficient furnaces in place. Proposition 39 also funded new energy-efficient refrigeration components for the walk-in cooler in the cafeteria. Our final project under this program is installing a solar energy system during the 2018-19 school year.

"We know that we are not the biggest, but our goal is to be one of the best!"



Teacher Qualifications

This table shows information about teacher credentials and teacher qualifications. Teachers without a full credential include teachers with district and university internships, pre-internships, emergency or other permits, and waivers. For more information on teacher credentials, visit www.ctc.ca.gov.

Teacher Credential Information	Three-Year Data			
	Cuddeback Union ESD	Cuddeback ES		
Teachers	18-19	16-17	17-18	18-19
With a full credential	9	8	9	9
Without a full credential	0	0	0	0
Teaching outside subject area of competence (with full credential)	0	0	0	0



Academic Counselors and School Support Staff

This table displays information about academic counselors and support staff at the school and their full-time equivalent (FTE).

Academic Counselors and School Support Staff Data	
2017-18 School Year	
Academic Counselors	
FTE of academic counselors	0.00
Average number of students per academic counselor	◇
Support Staff	
FTE	
Social/behavioral counselor	0.40
Career development counselor	0.00
Library media teacher (librarian)	0.00
Library media services staff (paraprofessional)	0.00
Psychologist	0.00
Social worker	0.00
Nurse	0.00
Speech/language/hearing specialist	0.20
Resource specialist (nonteaching)	0.60
Other	
FTE	
Healthy Start director	0.50
Reading intervention	0.50
Student support services	0.25
Primary intervention services	0.25

Teacher Misassignments and Vacant Teacher Positions

This table displays the number of teacher misassignments (positions filled by teachers who lack legal authorization to teach that grade level, subject area, student group, etc.) and the number of vacant teacher positions (not filled by a single designated teacher assigned to teach the entire course at the beginning of the school year or semester). Please note that total teacher misassignments includes the number of teacher misassignments of English learners.

Teacher Misassignments and Vacant Teacher Positions	Three-Year Data		
	Cuddeback ES		
Teachers	16-17	17-18	18-19
Teacher misassignments of English learners	0	0	0
Total teacher misassignments	0	0	0
Vacant teacher positions	0	0	0

Professional Development

Teachers in need of improvement are assisted both by mentor coaches and administration in formulating and implementing professional-development plans. Our beginning teachers actively participate in the state's Beginning Teacher Support and Assessment program. All teachers participate in ongoing professional development related to their teaching positions, current California Department of Education programs and professional interests.

In addition, our teachers have regularly scheduled release time weekly to collaborate on topics related to curriculum, departmental planning, student assessment, standards implementation and many others that affect student achievement. While much of the professional development is conducted at workshops and conferences during the school year, at least three days per year are devoted to professional development outside the 180-day student calendar.

Most recently, our teachers' professional development has been focused on implementing the new California State Standards into our classrooms. The staff at Cuddeback School welcomes any opportunity to cultivate and hone educational practices with the goal of improving our students' education experience. Our teachers model continuing education and lifelong learning for our students, and they are excited and energized to prepare themselves and our students for the demanding expectations of the 21st century.

Professional Development Days	Three-Year Data		
	2016-17	2017-18	2018-19
Cuddeback ES	3 days	3 days	3 days

Financial Data

The financial data displayed in this SARC is from the 2016-17 fiscal year. The most current fiscal information available provided by the state is always two years behind the current school year and one year behind most other data included in this report. For detailed information on school expenditures for all districts in California, see the California Department of Education (CDE) Current Expense of Education & Per-pupil Spending web page at www.cde.ca.gov/ds/fd/ec. For information on teacher salaries for all districts in California, see the CDE Certificated Salaries & Benefits web page at www.cde.ca.gov/ds/fd/cs. To look up expenditures and salaries for a specific school district, see the Ed-Data website at www.ed-data.org.

District Financial Data

This table displays district teacher and administrative salary information and compares the figures to the state averages for districts of the same type and size based on the salary schedule. Note: The district salary data does not include benefits.

Salary Data	2016-17 Fiscal Year	
	Cuddeback Union ESD	Similar Sized District
Beginning teacher salary	◇	\$44,375
Midrange teacher salary	◇	\$65,926
Highest teacher salary	◇	\$82,489
Average elementary school principal salary	◇	\$106,997
Superintendent salary	◇	\$121,894
Teacher salaries: percentage of budget	27%	32%
Administrative salaries: percentage of budget	7%	7%

Financial Data Comparison

This table displays the school's per-pupil expenditures from unrestricted sources and the school's average teacher salary and compares it to the district and state data.

Financial Data Comparison	2016-17 Fiscal Year	
	Expenditures Per Pupil From Unrestricted Sources	Annual Average Teacher Salary
Cuddeback ES	\$8,118	\$51,426
Cuddeback Union ESD	\$8,118	\$51,426
California	\$7,125	\$63,218
School and district: percentage difference	◇	◇
School and California: percentage difference	+13.9%	-18.7%

◇ Information is not available.

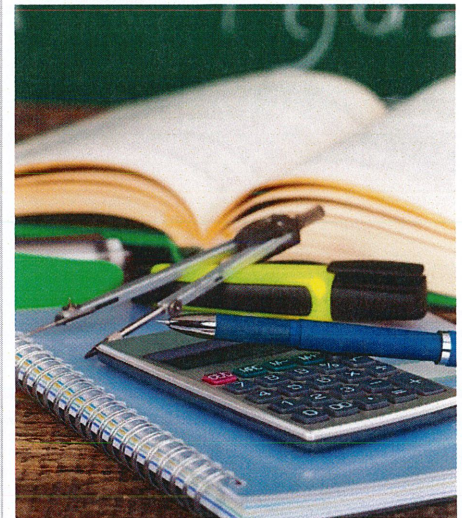
◆ The percentage difference does not apply to single-site districts.

Data for this year's SARC was provided by the California Department of Education and school and district offices. For additional information on California schools and districts and comparisons of the school to the district, the county and the state, please visit DataQuest at <http://dq.cde.ca.gov/dataquest>. DataQuest is an online resource that provides reports for accountability, test data, enrollment, graduates, dropouts, course enrollments, staffing and data regarding English learners. Per Education Code Section 35256, each school district shall make hard copies of its annually updated report card available, upon request, on or before February 1. All data accurate as of December 2018.

School Financial Data

The following table displays the school's average teacher salary and a breakdown of the school's expenditures per pupil from unrestricted and restricted sources.

School Financial Data	
2016-17 Fiscal Year	
Total expenditures per pupil	\$11,074
Expenditures per pupil from restricted sources	\$2,956
Expenditures per pupil from unrestricted sources	\$8,118
Annual average teacher salary	\$51,426



Expenditures Per Pupil

Supplemental/restricted expenditures come from money whose use is controlled by law or by a donor. Money that is designated for specific purposes by the district or governing board is not considered restricted. Basic/unrestricted expenditures are from money whose use, except for general guidelines, is not controlled by law or by a donor.

School Accountability Report Card

PUBLISHED BY:

SIA School Innovations & Achievement
www.sia-us.com | 800.487.9234

Board Agenda Backup Information

Date: 2/13/19

Agenda Item #: 6.5

Agenda Topic: *Consider Proposals for Roof Repair Project*

Background Information and/or Statement of Need:

I have received proposals for roofing repair project from 2 roofing contractors. The project would cover the office and gym buildings. There was discussion about addressing the glass atrium feature: replace, remove, re-glass. That would require some additional contractor work not included in proposed cost. The work will not likely happen until at least June. Alves did the roofing work on the classroom section last year. The 2 proposals are included.

Superintendent's Recommendation:

Discuss and possibly accept one of the proposals.

Financial Impact:

See proposal.



Redwood
Empire
Roofing

License # 885019
102 Gulliksen Dr, Fortuna, CA 95540
(707) 725-7663 / (707) 725-3120 Fax

Date: 1/15/19

Name: Cuddeback School
300 Wilder Rd.
Carlotta, Ca

Re: Low sloped sections and upper gymnasium roof

Scope of work: Remove and dispose of the existing layer of roofing. Install two layers of FR-10 fire sheet underlayment to achieve Class A fire rating. Install tapered Poly ISO system in area between large skylight and sidewall of gymnasium to eliminate standing water. Install Versifex 60mil PVC membrane. Attach with HPVX screws and plates. Replace all pipe vent flashings and outlet drain flashings with single ply boot flashings. Properly wrap all HVAC units with membrane. Reuse existing flashings on large skylight in walkway and counter flashing on sidewall areas. Properly tie into existing membrane of classroom wing. Install enamel finished drip edge flashing around perimeter.

Total: \$ 62,830.00

-
1. When tearing off existing roof coverings, an/or re-roofing dust & debris will sift down into your attic and possibly living area. It is the owner's responsibility to take necessary precautions. If owner has any concerns regarding ceiling fixtures, wall hanging items, vehicles in/outside garage/house, he/she should remove them prior to the course of work. RER will not be held responsible for damage to such items.
 2. This contract does not include the cost of additional work that could become necessary due to concealed damage such as dry rot, broken boards in roof deck, etc. Such work will be billed for materials & \$60/hr.
 3. All monies are due 7 days of invoice being received. A 3% charge will be added if paid by credit card.
 4. Upon completion of the project we will warranty our workmanship for 10yrs / 5yrs for flat roofs. We do not warranty work done by the owner, or his agents. Warranty only pertains to complete reroofs.
 5. We, the undersigned, agree to authorize any escrow or title company which is handling the transaction on the above-named property, to release funds to Redwood Empire Roofing upon notice of completion. If the work is being done as part of a Real Estate transaction and for any reason the transaction is voided, all monies are due upon request. A 10% deposit is due upon acceptance of proposal.
 6. We the undersigned agree that in the event of any controversy or claim arising out of or relating to this proposal/contract, or the breach thereof, shall be settled by arbitration in accordance with the applicable Construction Industry Arbitration Rules of the American Arbitration Association.

Notice: (Section 7018 of the California Contractors License Law, Business & Professional Code Div.3. Chap.9) Provides under the Mechanics' Lien Law any contractor, subcontractor, laborer, supplier or other person who helps to improve your property but is not paid for his work or supplies has a right to enforce a claim against your property. This means that, after a court hearing, your property could be sold by the court officer and the proceeds of the sale used to satisfy the indebtedness.

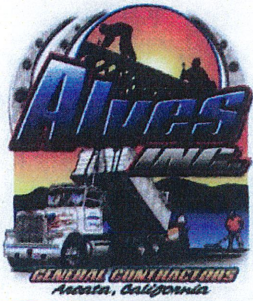
Acceptance of Proposal

We agree to all the terms and conditions of the proposal above and authorize work to begin

Accepted by

Date

Rob Serrine, Redwood Empire Roofing



ALVES INC.
A, B, C39, & C61/D24 Contractor
4200 West End Road
Arcata, CA 95521
(707) 825-4725 • Fax (707) 825-4727
www.thinkalvesinc.com • Lic. #739085

PROPOSAL

TO Cuddeback School Attn: Blaine Sigler Bsigler@cuddebackschool.org.	PHONE 768-3372	DATE 1/11/2019
	JOB NAME / LOCATION 300 Wilder Road, Carlotta	
	JOB NUMBER R-11-2019 #1	JOB PHONE

We hereby submit specifications and estimates for:

BID #1: Lower Roof Kitchen / Administration

Prevailing Wages

- Remove and dispose/recycle existing layer of roof covering.
- Install Class A underlayment with Durotuff 60 mil PVC mechanically attached single ply membrane roof system. \$36,339.00

NOTE: No warranty on existing/reused skylight, roof top units and ducting.
NOTE: Any additional roof related work necessary for installation of new roofing system will be performed at \$125 per man per hour + materials.

10 year workmanship guarantee. *20 year manufacturers warranty on materials.
 Permit, standard roof jacks, painted perimeter metal, skylight and chimney flashings as needed.
 Complete cleanup of all roofing materials and related debris. No carpentry or painting unless noted above.
Owner agrees to all stipulations of "Notice to Owner" (on reverse) and the enclosed Information Sheet.

We Propose hereby to furnish material and labor — complete in accordance with above specifications, for the sum of: Thirty Six Thousand Three Hundred Thirty Nine and 00/100 Dollars _____ dollars (\$ 36,339.00).

Payment to be made as follows:

10% down payment (\$1000 Maximum) , materials payment 30 days before start, and remainder due upon completion.

All material is guaranteed to be as specified. All work to be completed in a professional manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Worker's Compensation Insurance.

Authorized Signature _____

Note: This proposal may be withdrawn by us if not accepted within 10 days.

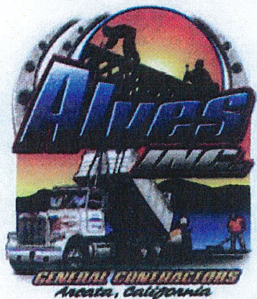
Acceptance of Proposal — The above prices,

specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Date of Acceptance: _____

Signature _____



ALVES INC.
 A, B, C39, & C61/D24 Contractor
 4200 West End Road
 Arcata, CA 95521
 (707) 825-4725 • Fax (707) 825-4727
 www.thinkalvesinc.com • Lic. #739085

PROPOSAL

TO	Cuddeback School Attn: Blaine Sigler Bsigler@cuddebackschool.org.	PHONE 768-3372	DATE 1/11/2019
		JOB NAME / LOCATION 300 Wilder Road, Carlotta	
		JOB NUMBER R-11-2019 #2	JOB PHONE

We hereby submit specifications and estimates for:

BID #2: Upper Most Section Gym

Prevailing Wages

- Remove and dispose/recycle existing layer of roof covering.
- Install Class A underlayment with Durotuff 60 mil PVC mechanically attached single ply membrane roof system. \$19,803.00

NOTE: Any additional roof related work necessary for installation of new roofing system will be performed at \$125 per man per hour + materials.

10 year workmanship guarantee. *20 year manufacturers warranty on materials.
 Permit, standard roof jacks; painted perimeter metal, skylight and chimney flashings as needed.
 Complete cleanup of all roofing materials and related debris. No carpentry or painting unless noted above.
Owner agrees to all stipulations of "Notice to Owner" (on reverse) and the enclosed Information Sheet.

We Propose hereby to furnish material and labor — complete in accordance with above specifications, for the sum of: Nineteen Thousand Eight Hundred Three and 00/100 Dollars _____ dollars (\$ 19,803.00).

Payment to be made as follows:
 10% down payment (\$1000 Maximum) , materials payment 30 days before start, and remainder due upon completion.

All material is guaranteed to be as specified. All work to be completed in a professional manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Worker's Compensation Insurance.

Authorized Signature _____
 Note: This proposal may be withdrawn by us if not accepted within 10 days.

Acceptance of Proposal — The above prices,

specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: _____ Signature _____

Board Agenda Backup Information

Date: 2/13/19

Agenda Item #: 6.6

Agenda Topic: Approval of Low Performing Student Block Grant Plan

Background Information and/or Statement of Need:

*Cuddeback UESD is eligible for \$21K in Low Performing Student Block Grant. The LEA plan must be presented for approval to the Board before 3/1/19.
Please refer to attached plan for details.*

Superintendent's Recommendation:

Approve the LPSBG Plan to initiate funding.

Financial Impact:

\$21K over 2+ years in funding.



Home / Finance & Grants / Allocations & Apportionments / Categorical Programs

**California Department of Education
Official Letter**

December 5, 2018

Dear County and District Superintendents and Charter School Administrators:

Low-Performing Students Block Grant

Governor Brown signed Assembly Bill 1808 into law on June 27, 2018. AB 1808 authorizes the allocation of a \$300 million Low-Performing Students Block Grant (LPSBG) in the 2018–19 fiscal year to provide California’s low-performing students with additional supports to increase their academic achievement as defined in the California *Education Code (EC)*, Section 41570(d).

The purpose of this letter is to notify eligible local educational agencies (LEAs) of the reporting requirements for this grant pursuant to *EC* Section 41570(f)(2). The LEA must submit two reports to the State Superintendent of Public Instruction using the California Department of Education’s (CDE’s) online reporting tool:

1. **Required Report Number One:** On or before **March 1, 2019**, the LEA is required to report to the State Superintendent regarding the adopted plan to use the grant funds to increase the academic performance of pupils identified, pursuant to *EC* Section 41570(d).

Note: All eligible LEAs must complete Required Report Number One. If an eligible LEA chooses not to receive LPSBG funds, it still must complete Required Report Number One to formally document that choice.

2. **Required Report Number Two:** On or before **November 1, 2021**, all eligible LEAs *that have accepted LPSBG funds* are required to report to the State Superintendent regarding the implementation of the plan, the strategies used, and whether those strategies increased the academic performance of the pupils identified, pursuant to *EC* Section 41570(d).

To access the online reporting tool, please follow the directions in the Reporting Requirements section of the CDE LPSBG web page located at <https://www.cde.ca.gov/fg/aa/ca/lpsbgprginfo.asp#reportingreq>.

For questions regarding the reporting requirements or the online reporting tool, please contact the School Improvement and Support Office by phone at 916-319-0833 or by email at LPSBG@cde.ca.gov.

Sincerely,

Melanie Greene, Director
Improvement and Accountability Division
California Department of Education

Cuddeback Union Elementary School District

The Low Performing Student Block Grant (LPSBG)

Program Description and Criteria:

Funding entitlement is based on a rate of \$1,976.02 per eligible student. Based on the calculations by CDE, Cuddeback UESD will receive a total of \$21,736 to support qualifying students.

The LPSBG provides funds for local educational agencies (LEAs) serving students identified as low performing on state English language arts or mathematics assessments, who are not otherwise identified for supplemental grant funding under the Local Control Funding Formula (LCFF), or eligible for special education services. Low performing is defined by pupil results on the end of year summative CAASPP test as follows:

- Scored Level 1 (Not Met) in both ELA and Math, or
- Scored Level 1 in ELA and Level 2 (Nearly Met) in Math, or
- Scored Level 2 in ELA and Level 1 in Math, or
- Invalid tests, or
- Did not test

Funds allocated shall be used for evidence-based services that directly support pupil academic achievement. As identified in EC Section 41570(e), eligible activities include, but are not limited to the following:

- Professional development activities for certificated staff
- Instructional materials or
- Additional supports for pupils

As a condition of receiving LPSBG funds, an eligible school district, COE, or charter school to:

- Develop a plan describing how the funds will increase or improve evidence-based services for the pupils identified in EC Section 41570(d) to accelerate increases in academic achievement, and how the effectiveness of services will be measured.
 - The plan shall include information regarding how the services align with and are described in the school district's local control and accountability plan (LCAP).
 - In order to ensure community and stakeholder input, the plan shall be discussed and adopted at a regularly scheduled meeting by the governing board of the school district, county board of education, or governing body of the charter school.

- This plan is due on or before 3/1/2019 to the State Superintendent. On or before 11/1/2021 a report is due regarding the implementation of the plan, the strategies used, and whether those strategies increased the academic performance of the pupils identified.

Cuddeback Union Elementary School District LPSBG Plan:

The Cuddeback UESD curriculum committee recommends expending the funds in the following manner:

- Professional development in math for teachers related to differentiation in the classroom and effective teaching strategies to reach struggling and reluctant learners.
- Provide targeted intervention in math for identified students.
- Provide instructional materials focused on computer literacy and computer-based state-aligned testing preparation.

Students will be identified by the following means:

- Target demographic (not unduplicated or qualifying for special education services, and low performing CAASPP scores)
- Identify students based on their CAASPP scores
- Students failing their current math course.

The LPSBG Plan aligns with the district LCAP in the following manner:

- LCAP Goal 1, Action 7 state the district will acquire appropriate support resources and materials for intervention.
- LCAP Goal 2, Action 1 states the district will provide teachers professional development related to CCSS.
- LCAP Goal 2, Action 6 states the district will utilize computer readiness – computer literacy appropriately designed for students.

Funding begins immediately and will be exhausted by June 30, 2021. Cuddeback UESD will report to CDE on the adopted plan by March 1, 2019. A report regarding the implementation, strategies used, and the academic performance increase of the identified pupils by November 1, 2021.

Board Agenda Backup

Date: 2/13/19

Agenda Item #: 6.7

Agenda Topic: *Approval of Comprehensive School Safety Plan*

Background Information and/or Statement of Need:

Recent legislation requires the annual approval of the Comprehensive School Safety Plan to include components outlined in Ed Code 32280-32289 by March 1 each year.

I have sent out an electronic version of the CSSP with the Board packet and paper copies are available in the office and at the meeting.

The District has met with CVFD to discuss its role in emergency situations, and I have contacted HSO for the same.

Superintendent's Recommendation:

Approve the CSSP.

Financial Impact:

None



**CALIFORNIA DEPARTMENT
OF EDUCATION**

TOM TORLAKSON
STATE SUPERINTENDENT OF
PUBLIC INSTRUCTION

1430 N STREET, SACRAMENTO, CA 95814-5901 • 916-319-0800 • WWW.CDE.CA.GOV

January 3, 2019

Dear County and District Superintendents and Charter School Administrators:

**Comprehensive School Safety Plan Reminder, Legislative
Update, and School Safety Resources**

First and foremost, I wish to acknowledge the courage, resilience, and dedication of educators, first responders, and community support providers who, in the midst of experiencing their own devastating losses, continue to support, nurture, and strive to revitalize students, staff, and school communities impacted by the recent California fires.

During these times of devastating wildfires and unprecedented gun violence in our state and nation, it is more critical than ever to ensure that comprehensive school safety plans (CSSPs) are updated and approved and that procedures are practiced regularly by staff and students.

The California Department of Education (CDE) is committed to continuing to assist you and your schools to become as prepared as possible for emergencies and to maintain safe and secure school environments throughout the year.

Schools, districts, and counties must comply with California *Education Code (EC)* sections 32280–32289. It is your responsibility to ensure ongoing compliance with these requirements, including the development, revision, and updating of CCSPs through a collaborative process, and that plans be approved annually by the school district or county office of education by March 1. CDE Safe Schools Planning resources are available on the CDE Safe Schools Planning web page at <https://www.cde.ca.gov/ls/ss/vp/safeschlplanning.asp>.

Legislative Update

Effective January 1, 2019, Assembly Bill 1747 (Rodriguez), School Safety Plans, became law. This bill requires that during the writing and development of the comprehensive school safety plan (CSSP), the school site council or safety committee consult with a fire department and other first responder entities in addition to currently required entities. It requires the CSSP and any updates made to the plan to be shared with the law enforcement agency, the fire department, and the other first responder entities.

Superintendent's Report

2-13-19

- Current enrollment: 150 students.
- Kindergarten registration brought us 14 new TK/K students for next year. With 6 TK kids this year returning, next year's TK/K class will have 20 students. That projects our enrollment to remain steady at 150 students for next year.
- Breanna King and Stella Petty were nominated by their teachers as Extraordinary Students! Looking forward to lunch with these great kids very soon.
- ACSA Superintendent's Symposium was a great trip. I attended sessions on the general obligation bond process, school safety plan implementation, directing continuous improvement in academic success for students. I took advantage of round table discussions with similar district superintendents for a variety of views and input on issues we face in schools. I did not even play any golf!
- I have included a CA State budget report compiled by Capitol Advisors that was presented at the Humboldt County Superintendent's Forum last week.
- Prop 39 Solar Update: The solar team will be out over President's week to reconfigure a potentially problematic connection. No issues yet, but they want it right before it goes live.
- On March 21st Cuddeback School will host our 2nd annual Family Maker's Night featuring hands on STEAM activities for parents and students. Last year's event was such a success that we are really excited to expand the activities offered this year. The program is run through the HCOE After School Programs, so our EXCEL (Ronda) is the major force for making this event happen.
- No school Feb. 18 – 22 for President's Week.